**Activity 1 – Calculate absenteeism rates**

**NPTC Group**

Staff absence = 1,921

Total number of working days = 16,910

**Tesco**

Staff absence = 7,791

Total number of working days = 100,101

**Cks supermarket**

Staff absence = 1,290

Total number of working days = 17,600

**Activity 1 – Calculate absenteeism rates – Answers**

Total number of staff absence days over a year

Total number of working days that should have been worked

x 100/1

**NPTC Group**

Staff absence = 1,921

Total number of working days = 16,910

**16,910**

**1,921**

**X100/1 = 11.36%**

**Tesco**

Staff absence = 7,791

Total number of working days = 100,101

**100,101**

**7,791**

**X100/1 = 7.78%**

**Cks supermarket**

Staff absence = 1,290

Total number of working days = 17,600

**17,600**

**1,290**

**X100/1 = 7.32%**