**P4 Techniques used to Plan, Organise and Control Construction Projects**

Programmes of work

Bar charts

Method statements

Critical Path

Schedules

Drawings

Site layout planning

Microsoft project

Kestral

**P5 Management procedures and Organisational Documentation**

Delivery notes

Invoices

Weekly goods received

Plant sheets

Requisition orders

Timesheets

Software systems

Bills of Quantity

SAGE

**M2 Compare Advantages and Disadvantages of Resource Management Techniques**

Paper based V Computer based systems

Compare different contract &materials schedules

**D1**

Microsoft project

Kestral

SAGE

Line balance