**Please use this diary sheet to record all the college activity that you have been doing since you have been learning on line. You will need to submit this electronically to your course Tutor every week.**

**Name: Student ID:**

**Course:**

**By completing this log you are confirming that you have participated in the activities you have listed. This evidence will go towards you achieving your qualification.**

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| **Date** | **Type of activity –** *This can be completing assignments, reading, on websites or on Moodle. If you have been researching or reading information on line or in books, list the book or copy and paste the web address in this column.* | **Length of time**  *Even 5 minutes counts!* |
| **Example**  22/3/20 | **Example**  Worked on my assignment for unit 702.  Visited the following website for information on the hospitality industry <https://www.bighospitality.co.uk/>  Completed task on Moodle | **Example**  1 hour  30 mins  30 mins |
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