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| http://ntn-mis-shp1/functional/marketing/College%20Logos/NPTCG-Logo-CMYK-Small.jpg | **Scheme of Work****Course: PGCE Year 1****Unit/subject: planning and assessment** | logo**Lecturer name: Tony Burgoyne****Total number of hours: 56****Number of weeks: 14** **Start date: 27th/1/20****End date: 1st/6/ 20****Room number: 28** |
| **Session Number** | **Objectives of the session****(including specific resources required)** | **Cross Cutting Themes** | **Assessment**  | **Amendments made to scheme of work** |
|  |  |  |  |  |
| 1**Module outline****ESDGC** | Introduction to course and MoodleIce breaker*Essential skills) – literacy and numeracy are embedded by use of assignments & learning materials**This lesson incorporates (enterprise) as we aim to make a scheme of work for use within the college.**Handouts & course materials available on Moodle, to cut down on paper & ink use (Sustainability*).*(Enterprise and Employability) students to gain qualification for work. Learners to use electronic system to hand in assignment, (Paperless)*Welsh words of the day promoted with local emphasis on quality. (Welsh Culture and Welsh Language)(Equality and Diversity) using differing learning styles & lesson delivery.(ESDGC) has relevance for all aspects of college activity and for all those involved with the college: students, teaching staff, non-teaching staff and visitorsHinge questions to be planned and implemented each week to a given topic. |  |  |  |  |  | The lesson is mainly delivered by lecturer.Lessons will also include Individual work, team work, group work & learner centred. Class room, interactive white board, Moodle, handouts, guest speakers, Course reference books, Group discussion | Break the iceIntroduce my selfStudents to introduced them self’sSet out the aims & objectives for the lesson**Module outline: Break down of the 3 units****Produce a scheme of work 8 weeks****How to understand & implement ESDGC****Look at Cross cutting themes & how to imbed them in you delivery & course plan****Lesson content see session plan** |
| **2****Identifying learners’ needs** **’** | *Essential skills) – literacy and numeracy are embedded by use of assignments & learning materials**This lesson incorporates (enterprise) as we aim to make a scheme of work for use within the college.**Handouts & course materials available on Moodle, to cut down on paper & ink use (Sustainability*).*(Enterprise and Employability) students to gain qualification for work. Learners to use electronic system to hand in assignment, (Paperless)*Welsh words of the day promoted with local emphasis on quality. (Welsh Culture and Welsh Language)(Equality and Diversity) using differing learning styles & lesson delivery.(ESDGC) has relevance for all aspects of college activity and for all those involved with the college: students, teaching staff, non-teaching staff and visitors |  |  |  |  |  | Formative assessmentQuestions & Answers | Set out the aims & objectives for the lesson**Identifying learners ‘needs in the class room****How to promote differentiation into our learning/Delivery****Group discussion & team work used for work sheets at how to put together a course file.****Lesson content see session plan** |
| **3****Purpose and principles of assessment** | *Essential skills) – literacy and numeracy are embedded by use of assignments & learning materials**This lesson incorporates (enterprise) as we aim to make a scheme of work for use within the college.**Handouts & course materials available on Moodle, to cut down on paper & ink use (Sustainability*).*(Enterprise and Employability) students to gain qualification for work. Learners to use electronic system to hand in assignment, (Paperless)*Welsh words of the day promoted with local emphasis on quality. (Welsh Culture and Welsh Language)(Equality and Diversity) using differing learning styles & lesson delivery.(ESDGC) has relevance for all aspects of college activity and for all those involved with the college: students, teaching staff, non-teaching staff and visitors |  |  |  |  |  | Formative assessmentQuestions & Answer | Set out the aims & objectives for the lesson**Purpose and principles of assessment, How & why we assess.**Guest speaker, Lead EV from C&G to reinforce, the importance of how we need to assess correctly. |
| 4**Planning programmes** **Inclusiveness in the classroom** | *Essential skills) – literacy and numeracy are embedded by use of assignments & learning materials**This lesson incorporates (enterprise) as we aim to make a scheme of work for use within the college.**Handouts & course materials available on Moodle, to cut down on paper & ink use (Sustainability*).*(Enterprise and Employability) students to gain qualification for work. Learners to use electronic system to hand in assignment, (Paperless)*Welsh words of the day promoted with local emphasis on quality. (Welsh Culture and Welsh Language)(Equality and Diversity) using differing learning styles & lesson delivery.(ESDGC) has relevance for all aspects of college activity and for all those involved with the college: students, teaching staff, non-teaching staff and visitors |  |  |  |  |  | Formative assessmentQuestions & Answer | Set out the aims & objectives for the lessonThe importance of **Planning programmes** **Inclusiveness in the classroom, how to use this to enhance student learning & teacher performance**Look at and discuss WAG guide lines for inclusiveness in the classroom for FE collages in Wales |
| 5**Why & how to assess****Feedback when & where** | *Essential skills) – literacy and numeracy are embedded by use of assignments & learning materials**This lesson incorporates (enterprise) as we aim to make a scheme of work for use within the college.**Handouts & course materials available on Moodle, to cut down on paper & ink use (Sustainability*).*(Enterprise and Employability) students to gain qualification for work. Learners to use electronic system to hand in assignment, (Paperless)*Welsh words of the day promoted with local emphasis on quality. (Welsh Culture and Welsh Language)(Equality and Diversity) using differing learning styles & lesson delivery.(ESDGC) has relevance for all aspects of college activity and for all those involved with the college: students, teaching staff, non-teaching staff and visitors |  |  |  |  |  | Formative assessmentQuestions & Answer |  |
| 6**Planning learning event****Assignment Part 1 deadline**Hand in day | *Essential skills) – literacy and numeracy are embedded by use of assignments & learning materials**This lesson incorporates (enterprise) as we aim to make a scheme of work for use within the college.**Handouts & course materials available on Moodle, to cut down on paper & ink use (Sustainability*).*(Enterprise and Employability) students to gain qualification for work. Learners to use electronic system to hand in assignment, (Paperless)*Welsh words of the day promoted with local emphasis on quality. (Welsh Culture and Welsh Language)(Equality and Diversity) using differing learning styles & lesson delivery.(ESDGC) has relevance for all aspects of college activity and for all those involved with the college: students, teaching staff, non-teaching staff and visitors |  |  |  |  |  | AssignmentSummative assessmentQuestions & Answers |  |
| 7**Feedback to learners****Observations** | *Essential skills) – literacy and numeracy are embedded by use of assignments & learning materials**This lesson incorporates (enterprise) as we aim to make a scheme of work for use within the college.**Handouts & course materials available on Moodle, to cut down on paper & ink use (Sustainability*).*(Enterprise and Employability) students to gain qualification for work. Learners to use electronic system to hand in assignment, (Paperless)*Welsh words of the day promoted with local emphasis on quality. (Welsh Culture and Welsh Language)(Equality and Diversity) using differing learning styles & lesson delivery.(ESDGC) has relevance for all aspects of college activity and for all those involved with the college: students, teaching staff, non-teaching staff and visitors |  |  |  |  |  | Formative assessmentQuestions & AnswerStar lesson capture |  |
| 8**Session teaching file** | *Essential skills) – literacy and numeracy are embedded by use of assignments & learning materials**This lesson incorporates (enterprise) as we aim to make a scheme of work for use within the college.**Handouts & course materials available on Moodle, to cut down on paper & ink use (Sustainability*).*(Enterprise and Employability) students to gain qualification for work. Learners to use electronic system to hand in assignment, (Paperless)*Welsh words of the day promoted with local emphasis on quality. (Welsh Culture and Welsh Language)(Equality and Diversity) using differing learning styles & lesson delivery.(ESDGC) has relevance for all aspects of college activity and for all those involved with the college: students, teaching staff, non-teaching staff and visitors |  |  |  |  |  | Role PlayPower point You tube |  |
| 9**Assignment Part 2 deadline** | *Essential skills) – literacy and numeracy are embedded by use of assignments & learning materials**This lesson incorporates (enterprise) as we aim to make a scheme of work for use within the college.**Handouts & course materials available on Moodle, to cut down on paper & ink use (Sustainability*).*(Enterprise and Employability) students to gain qualification for work. Learners to use electronic system to hand in assignment, (Paperless)*Welsh words of the day promoted with local emphasis on quality. (Welsh Culture and Welsh Language)(Equality and Diversity) using differing learning styles & lesson delivery.(ESDGC) has relevance for all aspects of college activity and for all those involved with the college: students, teaching staff, non-teaching staff and visitors |  |  |  |  |  | summative assessmenthand in date  |  |
| 10**Computer room** | *Essential skills) – literacy and numeracy are embedded by use of assignments & learning materials**This lesson incorporates (enterprise) as we aim to make a scheme of work for use within the college.**Handouts & course materials available on Moodle, to cut down on paper & ink use (Sustainability*).*(Enterprise and Employability) students to gain qualification for work. Learners to use electronic system to hand in assignment, (Paperless)*Welsh words of the day promoted with local emphasis on quality. (Welsh Culture and Welsh Language)(Equality and Diversity) using differing learning styles & lesson delivery.(ESDGC) has relevance for all aspects of college activity and for all those involved with the college: students, teaching staff, non-teaching staff and visitors |  |  |  |  |  |  None |  |
| 11Presentation of team assessment tool | Introduction to course and MoodleIce breaker*Essential skills) – literacy and numeracy are embedded by use of assignments & learning materials**This lesson incorporates (enterprise) as we aim to make a scheme of work for use within the college.**Handouts & course materials available on Moodle, to cut down on paper & ink use (Sustainability*).*(Enterprise and Employability) students to gain qualification for work. Learners to use electronic system to hand in assignment, (Paperless)*Welsh words of the day promoted with local emphasis on quality. (Welsh Culture and Welsh Language)(Equality and Diversity) using differing learning styles & lesson delivery.(ESDGC) has relevance for all aspects of college activity and for all those involved with the college: students, teaching staff, non-teaching staff and visitors |  |  |  |  |  | Start lesson capturePeer assessment Q&ADiscussion |  |
| 12Presentation of team assessment tool | *Essential skills) – literacy and numeracy are embedded by use of assignments & learning materials**This lesson incorporates (enterprise) as we aim to make a scheme of work for use within the college.**Handouts & course materials available on Moodle, to cut down on paper & ink use (Sustainability*).*(Enterprise and Employability) students to gain qualification for work. Learners to use electronic system to hand in assignment, (Paperless)*Welsh words of the day promoted with local emphasis on quality. (Welsh Culture and Welsh Language)(Equality and Diversity) using differing learning styles & lesson delivery.(ESDGC) has relevance for all aspects of college activity and for all those involved with the college: students, teaching staff, non-teaching staff and visitors |  |  |  |  |  | PresentationsStart lesson capturePeer assessment Q&ADiscussion |  |
| 13Evaluations to hand in  | Introduction to course and MoodleIce breaker*Essential skills) – literacy and numeracy are embedded by use of assignments & learning materials**This lesson incorporates (enterprise) as we aim to make a scheme of work for use within the college.**Handouts & course materials available on Moodle, to cut down on paper & ink use (Sustainability*).*(Enterprise and Employability) students to gain qualification for work. Learners to use electronic system to hand in assignment, (Paperless)*Welsh words of the day promoted with local emphasis on quality. (Welsh Culture and Welsh Language)(Equality and Diversity) using differing learning styles & lesson delivery.(ESDGC) has relevance for all aspects of college activity and for all those involved with the college: students, teaching staff, non-teaching staff and visitors |  |  |  |  |  | Work sheets | Final hand in day for Evaluations File to be put in correct order and to UCW requirementsNo poly packets |
| 14Last day  | Introduction to course and MoodleIce breaker*Essential skills) – literacy and numeracy are embedded by use of assignments & learning materials**This lesson incorporates (enterprise) as we aim to make a scheme of work for use within the college.**Handouts & course materials available on Moodle, to cut down on paper & ink use (Sustainability*).*(Enterprise and Employability) students to gain qualification for work. Learners to use electronic system to hand in assignment, (Paperless)*Welsh words of the day promoted with local emphasis on quality. (Welsh Culture and Welsh Language)(Equality and Diversity) using differing learning styles & lesson delivery.(ESDGC) has relevance for all aspects of college activity and for all those involved with the college: students, teaching staff, non-teaching staff and visitors |  |  |  |  |  | None |  |
| **Resources required for this scheme of work:** |