

INTERNAL INSPECTION CYCLE

SCHOOL ………………………………..

**AUDIT OF LEARNER FILES**

COURSE/SUBJECT………………………………

CHECKLIST

* Course Details – Syllabus
* Scheme of Work
* Assessment Details
* Quality of handouts and other learning materials
* Examples of assessed work
* Quality of Feedback
* Target setting
* Presentation
* Level

Comment

Assessor ……………………………………….. Date ………………….