

### SPECIFIC PROGRAMME Induction Module

### **Entry Level**

2013/14

Student Name:
Tutor Name:
Course Title:
Course Code:Student ID:
Campus:

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### **ASSESSMENT FEEDBACK FORM**

Grŵp NPTC Group			C	Centre Number:
Student name:				
Qualification:	Subject Spec	cific Inductio	on	
Level:	ENTRY	ONE	TWO	(please circle)
Issue date:			Due da	ate:
Assessor Feedback				
Please be specific about pass the assessment.	it what has be	een achieve	d and any	work that needs to be completed in order to
Student's Comment	s			
PASS - Yes / No	0			
Assessor's name:				
Assessor's signature:				Date:
Student's name:				
Student's signature:				Date:
IV name:				
IV signature:				Date:

## Specific Programme Induction

ENTRY Level: Credit Value 3

National Code HC4EWS006

OPUS id: AGX674

Signature			X	THE	
Date			ME LEN		A
Tick if Evidence Available in Time		Can Can			
Assessor Name		(0.5)			
Tick if Written Assessment					
Assessment Criteria	1.1. Follow your timetable, identify staff and locate rooms.	1.2. Show awareness of when assessments will take place and what form they will take.	1.3. Discuss learning outcomes with your tutor.	2.1. List your strengths and weaknesses in the context of your course programme.	2.2. Set personal short term targets and discuss your progress with your tutor.
Learning Outcomes	<ol> <li>Student must show that they are aware of their programme of study.</li> </ol>			2. Identify personal strengths and weaknesses.	

1.1. Use your timetable to identify staff and rooms.

	6			
Go				
Monday	Tuesday	Wednesday	Thursday	Friday

1.2. Follow your timetable, identify staff and locate rooms.

Locate the rooms on your timetable. Use any of the assessment activities below:

Oral question and answer	
Written description	
Group discussion	
Demonstration	
Photographic	
Other	
This student has demonstrated by one of the above that they have located the ap	opropriate rooms.
Student signature:	
Tutor signature:	
Date:	

1.3. Show awareness of when assessments will take place and what form they will take.

### Discuss with your tutor using your timetable enter the subjects that you will be assessed on.

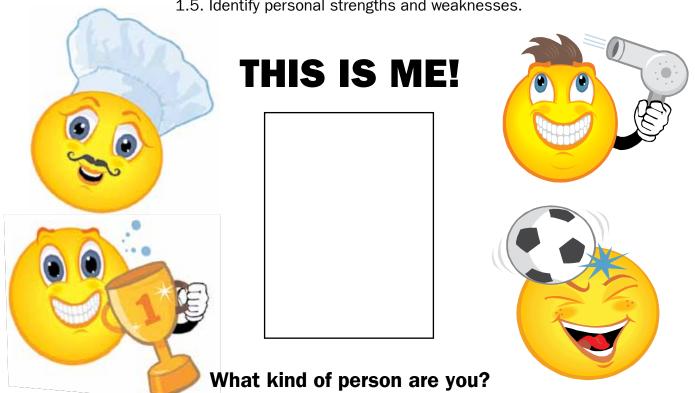
Date	Assessment	Oral	Photographic	Discussion	Other

1.4. Discuss learning outcomes with your tutor.

1. 1. Dioddo iodiffing oddoffiod with your tatol.
What was the discussion about?
Who took part?
Where did the discussion take place?
Date:
Notes:

Student Signature: Tutor Signature:

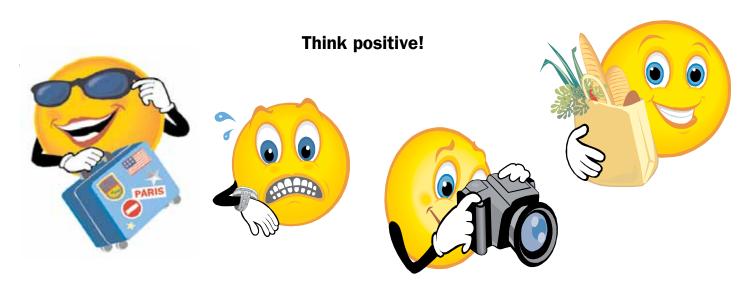
1.5. Identify personal strengths and weaknesses.



What were your main successes last year? What are your hopes for this year? What are your hopes for 10 years from now?

Think about some symbols or pictures that best sum you up Past, present and future, invent your own or use pictures from magazines.

> Fill in the 4 parts of the Coat of Arms over the page. Think of a motto which sums up how you see yourself.



What kind of person are you? What were your main successes last year? What are your hopes for What are your hopes 10 years this year? from now? Work in pairs to study your partner's Coat of Arms. Tell your partner what you have learned about him or her. Does he or she agree with you?

Identify personal strengths and weaknesses

Look at your timetable

1.6. Which lessons do you think you will be good at and which you would find difficult?

Lesson	Difficult	ОК	Good

1.7 Identify personal strengths and weaknesses.

Set personal short term targets and discuss your progress with your tutor

Student Name:	
Course:	Date:
Target 1	
Target 2	
Target 3	



### SPECIFIC PROGRAMME Induction Module

### Level 1

2013/14

Student Name:
Tutor Name:
Course Title:
Course Code: Student ID:
Campus:

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### **ASSESSMENT FEEDBACK FORM**

Grŵp NPTC Group			C	Centre Number:
Student name:				
Qualification:	Subject Spec	cific Inductio	on	
Level:	ENTRY	ONE	TWO	(please circle)
Issue date:			Due da	ate:
Assessor Feedback				
Please be specific about pass the assessment.	it what has be	een achieve	d and any	work that needs to be completed in order to
Student's Comment	S			
PASS - Yes / No	0			
Assessor's name:				
Assessor's signature:		•••••		Date:
Student's name:				
Student's signature:				Date:
IV name:				
IV signature:				Date: 1

## Specific Programme Induction

Level 1: Credit Value 3 National Code: HC41WS004

OPUS id: AGX675

GRŴP GROUP

Signature				MAK	444		
Date	C			M.			A
Tick if Evidence Available in Time			W. La D	HMC-1			
Assessor		0	-33 -				
Tick if Written Assessment			23)	1000			
Assessment Criteria	1.1. Describe the content of the programme of study	1.2. Produce a learning and assessment calendar associated with the programme of study	1.3. Plan a personal study timetable	1.4. Recognise your responsibilities on your programme of study	<ol> <li>List your options for progression after successfully completing your programme of study</li> </ol>	2.1. Carry out SWOT analysis in the context of your programme of study	2.2. Set realistic personal short term targets and discuss progress with your tutor
Learning Outcomes	<ol> <li>Student must recognise the content of their programme of study and what is required of them.</li> </ol>					2. Identify one's own strengths and weaknesses in relation to the learning programme.	

1.1. Describe the content of the programme of study.

Name of course:

Using the table below, list and briefly describe the subjects/modules you are studying. Identify whicl staff will be taking you for each subject/module. How many hours per week will you spend in sessions on each subject/module?					
Subjects/modules	Description	Staff	No. of hours per week		

1.2. Produce a learning and assessment calendar associated with the programme of study.

### **List Important Dates to Remember**

Date	Reason to Remember

Study/Revision Timetable

1.3. Plan a Personal Study Timetable.

Student name:.....

20.00 to 21.00							
19.00 to 20.00							
18.00 to 19.00							
17.00 to 18.00							
16.00 to 17.00							
15.00 to 16.00							
14.00 to 15.00							
13.00 to 14.00							
12.00 to 13.00							
11.00 to 12.00							
10.00 to 11.00							
9.00 to 10.00							
	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday

Tutor Feedback:

1.4. Recognise your responsibilities on your programme of study

### List your main responsibilities in relation to...

Acceptable behaviour towards other learners and staff.					
1	4				
2	5				
3	6				
Your attendance.					
1	4				
2	5				
3	6				
Completion of work/meeting deadlines/placement	nt responsibilities (if applicable).				
1	4				
2	5				
3	6				
Acceptable behaviour on College premises (E.g. class/lab/learning resource centre/work stations/multimedia).					
1	4				
2	5				
3	6				
What are considered as serious offences under the College's disciplinary procedure?					
1	4				
2	5				
3	6				

1.5. List your options for progression after successfully completing your programme of study

### Investigate further study and employment opportunities.

List possible options.
Which might you choose and why?
What information have you used to make your choices (e.g. computer research, LRC, discussion in class)?

2.1. Carry out a SWOT (Strengths, Weaknesses, Opportunities, Threats) analysis in the context of your programme of study.

Consider all the different things you have to do to complete your course and complete the following table:

Strengths Parts of the course I feel I may be good at and why:	Weaknesses Parts of the course I feel I may be not so good at and why:
Opportunities What could help me complete the course and improve my skills?	Threats What could stop me from completing the course?

2.2. Set realistic personal short term targets and discuss progress with your tutor.

Based on your SWOT analysis completed in 2.1.: Set and review realistic personal SHORT TERM targets (Include English, Maths, Welsh & ICT).

Target 1:
Target 2:
Target 3:
Student Signature: Tutor Signature:
Tutor Feedback:

### General Discussion Notes (All Levels)

What was the discussion about?
Who took part?
Where did the discussion take place?
Time and Date:
Netec
Notes:

Student Signature: Tutor Signature:



### SPECIFIC PROGRAMME Induction Module

### Level 2

2013/14

Student Name:	
Tutor Name:	
Course Title:	
Course Code:	Student ID:
Campus:	

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### **ASSESSMENT FEEDBACK FORM**

Grŵp NPTC Group Centre Number:				Centre Number:
Student name:				
Qualification:	Subject Spec	cific Inductio	on	
Level:	ENTRY	ONE	TWO	(please circle)
Issue date:			Due da	ate:
Assessor Feedback				
Please be specific about pass the assessment.	it what has be	een achieve	d and any	work that needs to be completed in order to
Student's Comment	S			
PASS - Yes / No	0			
Assessor's name:				
Assessor's signature:		•••••		Date:
Student's name:				
Student's signature:				Date:
IV name:				
IV signature:				Date: 1

## Specific Programme Induction

National Code: HC42WS012 Level 2: Credit Value 3

OPUS id: AHC740

Signature					MAY		
Date	100						
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Assessor Name		0	3 - 3				
Tick if Written Assessment							
Assessment Criteria	1.1. Describe the content of the programme of study	1.2. Produce a learning and assessment calendar associated with the programme of study	1.3. Identify the time and commitment required of the learner on the programme and produce a personal study timetable	1.4. Recognise your responsibilities on your programme of study	1.5. Investigate and discuss the progression possibilities for learners successfully completing this programme of study	2.1. Carry out SWOT analysis in the context of your programme of study	2.2. Set realistic personal short term targets and discuss progress with your tutor
Learning Outcomes	<ol> <li>Student must recognise the content of their programme of study and what is required of</li> </ol>	them.				2. Identify one's own strengths and weaknesses in relation to the learning programme.	

1.1. Describe the content of the programme of study.

	ist and briefly describe the subjects/mo or each subject/module. How many hour		
Subjects/modules	Description	Staff	No. of hours per week
+			
+			
+			

1.2. Produce a calendar of learning and assessment associated with the programme of study.

Mark on the calendar below important dates to do with your course:

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	ates; Test/Exam dates, etc. and list them in date order on the next page.
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	Exam
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2013 2014	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	July

1.2. Important dates to remember

### List important dates to remember

Date	Reason to Remember

1.3. Identify the time and commitment required of the learner on this programme and produce a personal study timetable. How much time will you spend on each of the subjects you are studying?

Record time/date and subject below.

Student Name:.....

20.00 to 21.00							
19.00 to 20.00							
18.00 to 19.00							
17.00 to 18.00							
16.00 to 17.00							
15.00 to 16.00							
14.00 to 15.00							
13.00 to 14.00							
12.00 to 13.00							
11.00 to 12.00							
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9.00 to 10.00							
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2	5				
3	6				
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1	4				
2	5				
3	6				
What are considered as serious offences under t	he College's disciplinary procedure?				
1	4				
2	5				
3	6				

1.5. Investigate and discuss the progression possibilities for Students successfully completing this programme of study.

### Investigate further study and employment opportunities.

List possible options.
Which might you choose and why?
What information have you used to make your choices (e.g. computer research, LRC, discussion in class)?
Tutor Feedback:

2.1. Carry out a SWOT (Strengths, Weaknesses, Opportunities, Threats) analysis in the context of your programme of study.

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Target 2:
Target 3:
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Tutor Feedback:

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Who took part?
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Where did the discussion take place?
Time and Date:
Notes:

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