**PS Level 2 Portfolio Evidence Check list**

**When IV’ing portfolio’s the evidence must include the following;**

Learner\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Course\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Assessor \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

IV\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| Has the front sheet been fully filled in? |  |
| Have the pages been numbered and portfolio referenced on reference page? |  |
| Has the assessor declaration sheet been signed by the assessor, learner and the internal verifier where relevant? |  |
| Are there written answers to the Part A questions? |  |
| Has the candidate produced 2 separate examples of meeting all learning outcomes? |  |
| Does eachexample cover a different problem and identify **at least two** different ways oftackling it (for PS2.1)? |  |
| **PS2.1 - Identify a problem, with help from an appropriate person, and identify different ways of tackling it.** |
| **2.1.1** - Has the candidate produced evidence showing they have provided information to help identify a problem, accurately describing its main features? |  |
| **2.1.2** - Has the candidate produced evidence showing they have identified how they will know the problem has been solved? |  |
| **2.1.3** - Has the candidate produced evidence showing they have come up with different ways of tackling the problem? |  |
| **PS2.2 - Plan and try out at least one way of solving the problem.** |
| **2.2.1** - Has the candidate produced evidence showing they have confirmed with an appropriate person how they will try to solve the problem? |  |
| **2.2.2** - Has the candidate produced evidence showing they have planned what they need to do, identifying the methods and resources they will use? |  |
| **2.2.3** - Has the candidate produced evidence showing they have used their plan effectively, getting support and revising their plan when needed to help tackle the problem? |  |
| **PS2.3 - Check if the problem has been solved and identify ways to improve problem solving skills** |
| **2.3.1** - Has the candidate produced evidence showing they have checked if the problem has been solved by accurately using the methods they have given? |  |
| **2.3.2** - Has the candidate produced evidence showing they have described clearly the results, including the strengths and weaknesses of how they tackled the problem? |  |
| **2.3.3** - Has the candidate produced evidence showing they have identified ways of improving their problem solving skills? |  |
|  |
| Has the candidate provided sufficient additional evidence other than the logbook showing examples of the work they have produced?  |  |
| Has the tutor marked the portfolio? |  |