**PS Level 3 Portfolio Evidence Check list**

**When IV’ing portfolio’s the evidence must include the following;**

Learner\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Course\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Assessor \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

IV\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| Has the front sheet been fully filled in? |  |
| Have the pages been numbered and portfolio referenced on reference page? |  |
| Has the assessor declaration sheet been signed by the assessor, learner and the internal verifier where relevant? |  |
| Are there written answers to the Part A questions? |  |
| Does the example show that the candidate has explored **at least three different ways** of tackling the problem? |  |
| **PS3.1 - Explore a problem and identify different ways of tackling it** | |
| **3.1.1** - Has the candidate produced evidence showing they have identified, analysed and accurately described the problem? |  |
| **3.1.2** - Has the candidate produced evidence showing they have selected and used a variety of methods to come up with different ways of tackling the problem? |  |
| **3.1.3** - Has the candidate produced evidence showing they have compared the main features and risks of each approach, and justified the method they decided to use? |  |
| **PS3.2 - Plan and implement at least one way of solving the problem.** | |
| **3.2.1** - Has the candidate produced evidence showing they have planned their chosen way of solving the problem and get the go-ahead from an appropriate person? |  |
| **3.2.2** - Has the candidate produced evidence showing they have put their plan into action, effectively using support and feedback from others to help tackle the problem? |  |
| **3.2.3** - Has the candidate produced evidence showing they have checked regularly progress towards solving the problem, revising their approach as necessary? |  |
| **PS3.3 - Check if the problem has been solved and review your approach to problem solving.** | |
| **3.3.1** - Has the candidate produced evidence showing they have applied systematically methods greed with an appropriate person, to check if the problem has been solved? |  |
| **3.3.2** - Has the candidate produced evidence showing they have described fully the results and have drawn conclusions on how successful they were in solving the problem? |  |
| **3.3.3** - Has the candidate produced evidence showing they have reviewed their approach to problem solving, including whether other approaches might have proved more effective? |  |
|  | |
| Has the candidate provided sufficient additional evidence other than the logbook showing examples of the work they have produced? |  |
| Has the tutor marked the portfolio? |  |